

Purchasing Department
Madison County Board of Supervisors
146 West Center Street
Canton, Mississippi 39046

601-855-5503
hardy@madison-co.com

9 January 2018


District 1 Supervisor Sheila Jones
District 2 Supervisor Trey Baxter
District 3 Supervisor Gerald Steen
District 4 Supervisor David Bishop
District 5 Supervisor Paul Griffin

Subject: Place January 2018 Travel Card Reconciliation Report on minutes and authorize payment of same

Dear Board Members:

Per Department of Finance and Administration regulations, please place the attached Travel Card Reconciliation Report on the minutes and authorize payment of same.

Thank you,


Hardy Crunk
Purchasing Clerk

TRAVEL CARD RECONCILIATION
STATEMENT CLOSING DATE: 01/01/18

CARD	CARD USER	PURPOSE	USE DATE	VENDOR NAME	AMOUNT	DESCRIPTION
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BOS1 CARD
NO ACTIVITY
BOS1 CARD TOTAL

BOS2 CARD
NO ACTIVITY
BOS2 CARD TOTAL

HR CARD
NO ACTIVITY
HR CARD TOTAL

EMA CARD
NO ACTIVITY
EMA CARD TOTAL

SO1 CARD
NO ACTIVITY
SO1 CARD TOTAL

SO2 CARD						
	LUBY, KNIGHT, HOWARD	Lodging	15-Dec-17	Hilton Garden Inn	\$241.92	
	LADNER, LOVEALL	Lodging	15-Dec-17	Hilton Garden Inn	\$241.92	
SO2 CARD TOTAL					\$483.84	

AMOUNT TO PAY **\$483.84**

Hardy Crunk
Purchase Clerk

9 Jan 2018

CARD SERVICES
 PO BOX 419734
 KANSAS CITY MO 64141-8734

Account Number Ending In: XXXX XXXX 8100 7611



Please Detach And Enclose Top Portion With Payment

New Balance	Payment Due Date	Past Due Amount	Minimum Payment	Amount Enclosed
483.84	01/26/18	0.00	483.84	

\$

Make Check Payable To:
 Card Services

Please check box if making address change as indicated on the back

Card Services
 PO Box 875852
 Kansas City MO 64187-5852

CONTROL ACCOUNT
 MADISON COUNTY BOS
 PO BOX 608
 CANTON MS 39046-0608

4478
 A201



4715621981007611 0048384 0048384

Account Number Ending In: XXXX XXXX 8100 7611

Summary of Account Activity		
Previous Balance	\$	1,356.34
Payments	-	1,356.34
Other Credits	-	0.00
Purchases/Debits	+	483.84
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		483.84
Credit Limit		20,000.00
Available Credit		19,516.00

Payment Information	
Statement Closing Date	01/01/18
New Balance	483.84
Minimum Payment Due	483.84
Payment Due Date	01/26/18
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS
 CARD SERVICES
 PO BOX 875852
 KANSAS CITY, MO 64187-5852

ACCOUNT INQUIRIES AND
 LOST STOLEN CARDS
 800-821-5184
 816-843-2000 IN KANSAS CITY

CARD SERVICES
 PO BOX 419734
 KANSAS CITY MO 64141-8734

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

Transaction Information					
Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount	
			TOTAL XXXX XXXX 8100 7611	\$1,356.34-	
12/21	12/21	74715621981007611	CK PAYMENT THANK YOU KANSAS CITY MO		1,356.34-
			MADISON CO SHERIFF 2		
			TOTAL XXXX XXXX 8100 9047	\$483.84	
12/15	12/17	2475642AX7MQLJF04	HILTON GARDEN INN GULFPRT228-8634996 MS MCC: 3604 MERCHANT ZIP: 39503 LODGING CHECK-IN DATE: 12/12/17 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 089121512450032		241.92
12/15	12/17	2475642AX7MQLJF7J	HILTON GARDEN INN GULFPRT228-8634996 MS MCC: 3604 MERCHANT ZIP: 39503 LODGING CHECK-IN DATE: 12/12/17 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 089121512450056		241.92

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account			
Current Billing Period	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00
Cash Advances	0.00	0.00	0.00
Previous Billing Period	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00

(v) = Variable Rate

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.

CARD SERVICES
 PO BOX 419734
 KANSAS CITY MO 64141-8734

Account Number Ending In: XXXX XXXX 8100 9047



Please Detach And Enclose Top Portion With Payment

New Balance	Payment Due Date	Past Due Amount	Minimum Payment	Amount Enclosed
0.00	01/28/18	0.00	0.00	\$

Make Check Payable To:
 Card Services

Please check box if making address change as indicated on the back

Card Services
 PO Box 875852
 Kansas City MO 64187-5852

MADISON CO SHERIFF 2
 MADISON COUNTY BOS
 PO BOX 608
 CANTON MS 39046-0608

4479
A201



4715621981009047 0000000 0000000

Account Number Ending In: XXXX XXXX 8100 9047

1-2

Summary of Account Activity		
Previous Balance	\$	0.00
Payments	-	0.00
Other Credits	-	0.00
Purchases/Debits	+	0.00
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		0.00
Credit Limit		10,000.00
Available Credit		10,000.00

Payment Information	
Statement Closing Date	01/01/18
New Balance	0.00
Minimum Payment Due	0.00
Payment Due Date	01/28/18
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS	ACCOUNT INQUIRIES AND	CARD SERVICES
CARD SERVICES	LOST STOLEN CARDS	PO BOX 419734
PO BOX 875852	800-821-6184	KANSAS CITY MO 64141-8734
KANSAS CITY, MO 64187-5852	816-843-2000 IN KANSAS CITY	

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

Transaction Information					
Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount	
12/15	12/17	2475642AX7MQLJF04	HILTON GARDEN INN GULFPRT228-8634996 MS MCC: 3604 MERCHANT ZIP: 39503 LODGING CHECK-IN DATE: 12/12/17 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 089121512450032	241.92	
12/15	12/17	2475642AX7MQLJF7J	HILTON GARDEN INN GULFPRT228-8634996 MS MCC: 3604 MERCHANT ZIP: 39503 LODGING CHECK-IN DATE: 12/12/17 SALES TAX: \$ 0.00 TAX INCLUDED: 0 CUSTOMER CODE: 089121512450056	241.92	
01/01	01/01	00000000000COMPC	TOTAL PURCHASES \$483.84 TOTAL \$483.84	0.00	

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account			
	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Current Billing Period			
Type of Balance			
Purchases	0.00	0.00	0.00
Cash Advances	0.00	0.00	0.00
Previous Billing Period			
Type of Balance			
Purchases	0.00	0.00	0.00

(v) = Variable Rate

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.


**Hilton
Garden Inn®**
Gulfport Airport

14108 Airport Road • Gulfport, MS 39503
Phone (228) 863-4996 • Fax (228) 863-4997
Reservations
www.HGI.com or 1 877 STAY HGI

Name & Address

~~XXXXXXXXXXXXXXXXXXXX~~
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UNited States of America

Richard Lodner
Brian Loveall *Sam Howard*

Room 324/Q2RZ
Arrival Date 12/12/2017 5:27:00 PM
Departure Date 12/14/2017

Adult/Child 2/0
Room Rate 108.00

Rate Plan: G3
HH # 245027712 DIAMOND
AL:
Car:

Confirmation Number: 3384499626



12/14/2017

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
12/12/2017	GUEST ROOM	CSAUCIER1	1239641	\$108.00		
12/12/2017	RM - CITY TAX	CSAUCIER1	1239641	\$5.40		
12/12/2017	RM - STATE TAX	CSAUCIER1	1239641	\$7.56		
12/13/2017	GUEST ROOM	CSAUCIER1	1239981	\$108.00		
12/13/2017	RM - CITY TAX	CSAUCIER1	1239981	\$5.40		
12/13/2017	RM - STATE TAX	CSAUCIER1	1239981	\$7.56		
12/14/2017	VS *9047	CSAUCIER1	1240158		(\$241.92)	
	BALANCE					\$0.00

You have earned approximately 7230 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

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ACCOUNT NO.
VS *9047

CARD MEMBER NAME
BORGOGNONI, MERIKELLY

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
THANK YOU FOR STAYING WITH US HERE AT THE HILTON GARDEN INN GULFPORT. WE APPRECIATE YOUR BUSINESS AND HOPE TO SEE YOU AGAIN IN THE NOT SO DISTANT FUTURE.

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE 12/14/2017 FOLIO NO./CHECK NO. 265505 A

AUTHORIZATION 012374 INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -241.92

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

Follow us at Twitter.com/hgigulfport and stay connected with your HGI family on the Mississippi Gulf Coast!


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Gulfport Airport

14108 Airport Road • Gulfport, MS 39503
Phone (228) 863-4996 • Fax (228) 863-4997
Reservations
www.HGI.com or 1 877 STAY HGI

Name & Address

~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~
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Kip Luby, JAMIE KNIGHT

Room 325/Q2RZ
Arrival Date 12/12/2017 4:47:00 PM
Departure Date 12/14/2017

Adult/Child 2/0
Room Rate 108.00

Rate Plan: G3
HH # 245027712 DIAMOND
AL:
Car:

Confirmation Number: 3384499626



12/14/2017

DATE	DESCRIPTION	ID	REF. NO.	CHARGES	CREDITS	BALANCE
12/12/2017	GUEST ROOM	CSAUCIER1	1239642	\$108.00		
12/12/2017	RM - CITY TAX	CSAUCIER1	1239642	\$5.40		
12/12/2017	RM - STATE TAX	CSAUCIER1	1239642	\$7.56		
12/13/2017	GUEST ROOM	CSAUCIER1	1239982	\$108.00		
12/13/2017	RM - CITY TAX	CSAUCIER1	1239982	\$5.40		
12/13/2017	RM - STATE TAX	CSAUCIER1	1239982	\$7.56		
12/14/2017	VS *9047	CSAUCIER1	1240159		(\$241.92)	
	BALANCE					\$0.00

You have earned approximately 7230 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

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ACCOUNT NO.
VS *9047

CARD MEMBER NAME
BORGOGNONI, MERIKELLY

ESTABLISHMENT NO. & LOCATION
THANK YOU FOR STAYING WITH US HERE AT THE HILTON GARDEN INN GULFPORT. WE APPRECIATE YOUR BUSINESS AND HOPE TO SEE YOU AGAIN IN THE NOT SO DISTANT FUTURE.

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE
12/14/2017

FOLIO NO./CHECK NO.
265504 A

AUTHORIZATION
012506

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT
-241.92

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

Follow us at Twitter.com/hgigulfport and stay connected with your HGI family on the Mississippi Gulf Coast!

Hardy Crunk

From: LeeAnn Sanders
Sent: Tuesday, January 09, 2018 4:20 PM
To: Hardy Crunk
Subject: RE: Travel card question

That was Kip Luby, Jamie Knight, Richard Ladnier, Brian Loveall and Sam Howard. Kip made the reservations.

LeeAnn Sanders
Administrative Assistant
Madison County Sheriff's Office
2941 Highway 51
Canton, MS 39046
Phone: 601-855-0721
Fax: 601-859-9163
Leeann.sanders@madison-co.com

From: Hardy Crunk
Sent: Tuesday, January 09, 2018 4:18 PM
To: LeeAnn Sanders
Subject: Travel card question

Who went to Hilton Garden Inn Gulfport Dec 12? Two rooms but name Borgognoni Merikelly on both rooms.

Hardy